



**Finance Department**  
Purchasing Division

**REQUEST FOR PROPOSALS (RFP)**  
**Specification No. 15-10885-C**  
**FOR**  
**ADELINE CORRIDOR SPECIFIC PLAN**  
**PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY**

**ADDENDUM "C"**

September 5, 2014

**Clarification to Question #2 on Addendum B**

Dear Proposer:

Questions received from proposers along with answers are attached.

**Proposals/bids must be received no later than 2:00 pm, on Tuesday, September 9, 2014**. All responses must be in a sealed envelope and have "**ADELINE CORRIDOR Specific Plan**" and **Specification No. 15-10885-C** clearly marked on the **outer most mailing envelope**.

**Mail or Hand Deliver To:**

City of Berkeley  
Finance Department/General Services Division  
2180 Milvia Street, 3rd Floor  
Berkeley, CA 94704

Proposals/bids will not be accepted after the date and time stated above. Incomplete bids that do not conform to the requirements specified herein will not be considered.

Thank you for your interest in working with the City of Berkeley for this service. We look forward to receiving your response.

Sincerely,

Henry Oyekanmi  
General Services Manager

## Addendum "C"

### Clarification to Question number 2 on Addendum B for Specification No. 15-10885-C ADELINE CORRIDOR SPECIFIC PLAN

The City of Berkeley has received questions from some potential respondents regarding **Specification No. 15-10885-C**, ADELIN CORRIDOR SPECIFIC PLAN. In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

2. Q. In addition, assuming that the price proposal counts towards the page limit as indicated in the RFP, how strict is that page limitation? Our team is fairly large, and providing all the requested cost information for all firms on three pages max may be either unfeasible or render the information illegible.

2. A. Regarding the price proposal, we anticipate that the base rate, fringe benefits, and indirect costs for all personnel on the project in a format consistent with the Local Assistance Procedures Manual could fit onto one page per firm. **Federal cost proposal forms, such as Exhibit 10-H, identifying the base hourly rate, fringe benefits, and indirect costs for personnel, do not count towards the page limit. The "Task Budget" and any other materials used to itemize costs associated with tasks, deliverables, and other expenses, shall be subject to the page limit.** The task budget should itemize deliverables and identify personnel assigned to tasks with loaded billing rates in order to identify total costs per deliverable. Use of 8.5x14 or 11x17 pages for the price proposal will be considered a single page.